



# PONDICHERRY UNIVERSITY

(A Central University)

## PLANNING & DEVELOPMENT SECTION

Bharat Ratna Dr.B.R. Ambedkar Administrative Building  
R.Venkataraman Nagar, Kalapet,  
Puducherry – 605 014

Dr.M. RAJENDRAN, Ph.D.,  
M.A., M.A., M.Ed., FUWAI,  
Deputy Registrar (P & D) &  
Coordinator (IQAC)

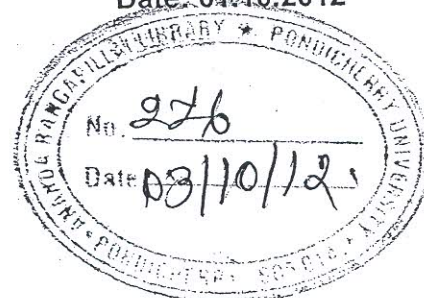
Off : 0413-2654216; Fax : 0413-2656099  
Res : 0413-2244732  
E-mail : [rajsrihari55@yahoo.com](mailto:rajsrihari55@yahoo.com)

PU/PD2/564/2012/591

Date: 01.10.2012

To

The Librarian,  
Central Library,  
Pondicherry University.



Madam,

**Sub :** P&D – Approval for purchase of books for Schools / Departments / Centres of the University – Reg.

**Ref :** Your Lr. No.PUL/ACQ/2012-13/358, dt.21.09.2012.

\*\*\*\*\*

I am to inform that your proposal for ₹1,17,50,000/- for purchase of books to the Schools / Departments / Centres and Central Library of the University (vide annexure) for the year 2012-13 has been tentatively approved under XII Plan General Development Grant subject to the receipt of grant from UGC.

Besides, it is requested to ensure that the amount should be utilized by following due procedure.

Sincerely thanking you,

Yours faithfully,

(M. RAJENDRAN)  
Deputy Registrar (P&D)

Copy to:

The Deputy Registrar (F&A), Pondicherry University

To. AL (A&V)  
1/10/12

**PONDICHERRY UNIVERSITY, PUDUCHERRY**  
**ANANDA RANGAPILLAI LIBRARY**

**MINUTES OF THE LIBRARY PURCHASE COMMITTEE MEETING**  
**HELD AT LIBRARY ON 18/10/2012 & 19/10/2012 AT 3.00 PM**

The following members were present:

1. Registrar
2. Finance Officer
3. Librarian – Convener
4. Dean, School of Management – Represented by Prof. K. Chandrasekhara Rao
5. Dean, Ramanujan School of Mathematics and Computer Science
6. Dean, School of Physical, Chemical and Applied Sciences
7. Dean, School of Life Sciences
8. Dean, School of Humanities
9. Dean, School of Social Sciences and International Studies
10. Dean, School of Media & Communication – (Special Invitee)
11. Internal Audit Officer – (Special Invitee)
12. Deputy Registrar (F&A)
13. Assistant Registrar (P&S)



Librarian, Dr. R. Samyuktha welcomed the members of the Library Purchase Committee. A brief of the agenda was given and the first item “Negotiation of purchase/subscription of e-resources” was discussed. The following e-resources were negotiated either through video conferencing (as done since the last two years) or in person with the respective representatives of the publishers.

**1. Subscription/ Purchase of e-resources:**

<b>E-Books</b>	<b>Publisher</b>	<b>Negotiation Mode</b>
1. Lecture Notes in Computer Science 2. Lecture Notes in Physics 3. Lecture Notes in Mathematics 4. Materials (Database)	Springer	in person
5. E Book series in Business, Management and Economics (2011, 2012) 140v. (Perpetual Access) 6. Emerald Emerging Market Case Studies (172 Cases) (Perpetual Access)	Emerald	videoconference (New Delhi)
7. <u>Oxford Scholarship Online</u> (E Books) History(126), Literature(70), Pol. Sc.(118), Economics(64), Sociology(89), Social Work(17) 8. <u>Oxford Reference Online</u> a. Quick Reference (126 Titles) (Subs.) b. Reference Library (8 Titles) (Perpetual Access)	Oxford University Press	in person
9. Bloomberg High Frequency Database	Bloomberg	videoconference (Mumbai)
10. Capitaline (on-line Stock Market Database)	Capital Market Pvt. Ltd.	videoconference (Chennai)
11. Adbrands	Adbrands .net	No negotiation (online subs.)
12. Indian Readership Survey (IRS)	Media Research Users Council	videoconference (Mumbai)
13. Television Audience Measurement (TAM)	TAM Media Research Pvt. Ltd.	videoconference (Mumbai)
14. Henry Stewart Talks (Biomedical & Life Sciences Collection – Video talks)	Henry Stewart Talks Ltd., London	videoconference (Melbourne, Australia)

☆ Detailed table with content and price in Annexure - I



*[Handwritten signatures in blue and green ink]*



The Librarian expressed that the new e-resources will be procured from ₹50 lakhs approved in the XII<sup>th</sup> plan for the Central Library. (Copy of the letter in Annexure - II) The Finance Officer stated that the prioritization of the resources may be made within the allocated budget.

**A.**

Hence the Committee recommended that the following list of e-resources (as in the Annexure – I) may be subscribed/purchased in the Phase-I totaling to a cost of ₹50.92 lakhs approximately as against the budget allocation of ₹50 lakhs for Central Library in XII<sup>th</sup> plan budget for 2012-2013.

Sl. No	E- Resources	Publisher	Mode	Approximate Amount in ₹
1.	Lecture Notes in Computer Science	Springer	Subscription	8,40,147.87
2.	Lecture Notes in Physics	Springer	Subscription	1,66,256.17
3.	Lecture Notes in Mathematics	Springer	Subscription	1,09,859.47
4.	Materials (Database)	Springer	Subscription	13,61,214.96
5.	E Book series in Business, Management and Economics (2011, 2012) 140v.	Emerald	Purchase	2,67,424.00
6.	Emerald Emerging Market Case Studies (EEMCS) (172 Cases)	Emerald	Purchase	2,40,681.60
8. a)	Oxford Reference Online a. Quick Reference (126 Titles)	Oxford University Press	Subscription	1,33,125.00
9.	Bloomberg High Frequency Database	Bloomberg	Subscription	14,35,960.80
10.	Capitaline (Stock Market Database)	Capital Market	Subscription	84,270.00
11.	Adbrands	Adbrands .net	Subscription	11,715.00
12.	Indian Readership Survey (IRS)	Media Research Users Council	Subscription	2,28,607.60
14.	Henry Stewart Talks (Biomedical & Life Sciences Collection – Video talks)	Henry Stewart Talks Ltd., London	Subscription	2,13,000.00
			<b>Total</b>	<b>₹50,92,262.47</b>

**B.**

The remaining e-resources may be procured in the Phase – II depending upon the release of funds

Sl. No	E-Resources	Publisher	Mode	Approximate Amount in ₹.
7.	Oxford Scholarship Online History(126), Literature(70), Pol. Sc.(118),Economics(64), Sociology (89), Social Work (17). <b>Total 484 Titles</b>	Oxford University Press	Purchase	15,46,380.00
8. b)	Oxford Reference Online b. Reference Library (8 Titles)	Oxford University Press	Purchase	2,66,250.00
13.	Television Audience Measurement (TAM)	TAM Media Research Pvt. Ltd.	Subscription	4,49,440.00
			<b>Total</b>	<b>₹22,62,070.00</b>



The meeting continued on the next day 19.10.2012 to discuss the other items of the agenda.

## **2. Renewal of print journals and e-resources:**

The Finance Officer opined that feasibility of enhancing the internet connectivity at Port Blair may be checked rather than subscribing to the seven print journals requested by that campus (costing ₹12,38,925).

It was expressed that there is a great demand from scholars, students and faculty to increase the user nos., for subscription of IEEE which is very useful to multiple departments. At present, we subscribe to single user access to IEEE (costing ₹4,38,120). It is found that next higher subscription is for 3 user access (costing ₹13, 14,360 – 2012 price). Hence the committee recommended increase of subscription to 3 user access to IEEE (e-resource).

(A) The committee recommended the renewal of print journals and e-resources for an approximate amount of ₹2,07,06,935 in the non-plan budget. In addition recommended enhancement of IEEE (e-subscription) to 3 user access which would incur an additional amount of ₹9,41,958 approx.

(B) And the 8 magazines (Print) costing ₹1,88,082 approx to be renewed for School of Management from the SOM fund.

☆ Abstract of renewal of print journals and e-resources with details of pricing is in Annexure - III

## **3. Subscription of new journals:**

Requests for new print journals were received from 26 departments for ₹46,86,025 approx.

The committee recommended that the departments which demanded journals costing more than one lakh may be requested to prioritize their need and subsequently, subscription may be considered depending upon availability of funds.

## **4. AOB**

### **a) Purchase of Books costing > ₹4,000**

Librarian expressed that recommendations have been received from Departments (from the fund allocated respectively in the XII plan, 2012-13). Since several books costing more than ₹4000 were recommended, Library did an exercise of segregating these books to see if an e-print is available for the same.

This was done for reasons:

- Expensive books have to be kept for reference only and protected from theft and mutilation and they also occupy shelf space. E-books are also found to be much cheaper than the print.
- Multiple/simultaneous access of the e-book at the desktop would enable easy access and more use of the book.





## Books Recommended by Departments Costing > ₹4000 (2012-2013)

1	Total number of books cost > ₹4000	239
2	Number of duplicate titles	57
3	Number of books in e-format	65
4	Number of books in print only	117
		} 182

☆ Recommendations are being received continuously

Hence the committee recommended that wherever e-book is available for books costing > ₹4000, they may be purchased (perpetual access) as e-book.

### b) Procurement of Software and Hardware for Visually Challenged:

A proposal for purchase of software and hardware for extending computing facilities to the visually challenged users was examined.

The committee recommended that the proprietary hardware / software may be procured directly from the manufacturer / developer and limited tender may be called for the rest of the items.

1. Registrar

2. Finance Officer

3. Librarian – Convener

4. Dean, School of Management – Represented by Prof. K. Chandrasekhara Rao

5. Dean, Ramanujan School of Mathematics and Computer Science

6. Dean, School of Physical, Chemical and Applied Sciences

7. Dean, School of Life Sciences

8. Dean, School of Humanities

9. Dean, School of Social Sciences and International Studies

10. Dean, School of Media & Communication – (Special Invitee)

11. Internal Audit Officer – (Special Invitee)

12. Deputy Registrar (F&A)

13. Assistant Registrar (P&S)

M. Vallathan  
30/10/12





# PONDICHERRY UNIVERSITY

(A Central University Established under the Act of Parliament, 1985)

S. Murugaiyan  
Assistant Registrar (PCR)



R. Venkataraman Nagar,  
Kalapet,  
Puducherry – 605 014.

PU/REGR/AR (PCR)/2013/ 886

December 24, 2013

**The Librarian**

Ananda Rangapillai Central Library  
Pondicherry University  
Puducherry

U. N. P  
26/12/13  
AC (Jh)

**Madam,**

**Sub:** PU-Minutes of the Meeting of the Library Purchase committee  
Approval - Communicating – Reg.

\* \* \* \* \*

I am directed to convey the administrative approval of the University Authorities on the consolidated Minutes (Annexure A) of the two Meetings of the Library Purchase committee held on 18<sup>th</sup> and 29<sup>th</sup> October 2013 for the academic year 2013-2014, for further necessary action at your end.

**Yours faithfully,**

(S. MURUGAIYAN)  
ASST.REGISTRAR (PCR)



**PONDICHERRY UNIVERSITY  
ANANDA RANGAPILLAI LIBRARY**

**CONSOLIDATED MINUTES OF THE LIBRARY COMMITTEE MEETINGS FOR PURCHASE/  
RENEWAL OF JOURNALS AND E-RESOURCES HELD ON 18-10-13 AND 29-10-13.**

The Library Committee members in the meeting held on 18-10-13 regarding purchase/renewal of Journals and e-resources for 2014, in view of the paucity of funds expressed by the Finance Officer, resolved to do an exercise of prioritizing the renewal list of journals (which was already filtered for duplication by the Library) and delete few journals if possible.

In the second meeting held on 29-10-13, further reduction of titles and e-resources for discontinuation in 2014 was presented (Abstract-III in Annexure-I)

As per the minutes of both the meetings, the following are the recommendations of the Library Committee submitted for approval:

- i) **The committee members recommended renewal of journals and e-resources in principle.**
- ii) **Subscription was recommended to be renewed for 2014 for**  
**(A) 281 journals (print) for ₹72,96,624/- approx. and**  
**(B) E-resources for ₹1,41,53,813/- approx.**  
**(Abstract - I in Annexure - I)**  
**Total of A + B = ₹2,14,50,437/- approx.**
- iii) **90 journals (print) costing ₹22,47,636/- approx. and 4 e-resources namely, IRS, TAM, IEL online (three users reduced to single user for 2014) and LNCS with a total cost of ₹30,26,429/- approx. were recommended for discontinuation in 2014 (Abstract – III in Annexure-I) with a proposed saving of ₹52,74,065/- approx.**
- iv) **Subscription to e-resources which are of irregular period incurring expenditure of ₹28,95,245/- approx. in the next financial year as shown in Abstract - I (C) of Annexure-I was recommended.**
- v) **Renewal of Newspapers, Magazines and others for ₹73,604/- approx. as shown in Abstract - II A&B and renewal of Magazines for School of Management for ₹1,86,438/- approx. from the School of Management fund was also recommended.**
- vi) **The committee agreed to recommend to subscribe the new journals as in Abstract – IV for which the Finance Officer stated that subscription of new resources will be taken up as and when PLAN fund will be available.**

  
16/12/13  
University Librarian

**MINUTES OF THE LIBRARY PURCHASE COMMITTEE MEETING  
HELD AT REGISTRAR'S CHAMBER ON 18/10/2013 AT 2.30 PM**

1. Registrar(i/c) cum Dean, Ramanujam School of Mathematical Sciences
2. Finance Officer
3. Librarian – Convener
4. Dean, School of Engineering & Technology
5. Dean, School of Physical, Chemical and Applied Sciences
6. Dean, School of Humanities
7. Dean, School of Social Sciences and International Studies
8. Dean, School of Media & Communication
9. Dean, Subramania Bharathi School of Tamil Language & Literature
10. Dean, Madanjeet School of Green Energy Technology
11. Dean, School of Education
12. Assistant Registrar (Purchase)

The Librarian gave a brief that the objective of the meeting convened every year is to consider the renewal of print journals and e-resources and purchase/subscription of new resources as per the consolidation of recommendations received by the respective departments.

The usage statistics of e-resources subscribed were also shown with a resource-wise and month-wise break-up and represented with a graph of increase of usage of total e-resources of both Pondicherry University subscription and UGC INFONET Consortia from 597652 downloads in 2009 to 1036562 downloads in 2013.

**The committee members after discussion recommended renewal of journals and e-resources in principle.**

V. D. Chellu.	Don	MS	HSA
Ch	M. Satyanarayana	MS Rao	M.S. Lalithamma
Sangamitha	<del>MS</del>	MS Beni	Ambika



The Finance Officer expressed that in view of the resource crunch the renewal of Library resources ~~have~~ would have to be restricted depending on the availability of funds. Hence it was agreed that the Deans would have a meeting with the respective HODs and prioritise the journals and e-resources for renewal and submit the recommendations to the Librarian by 23-10-2013.





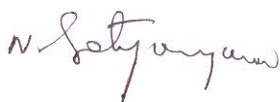








**The committee agreed to recommend to subscribe the new journals as in Abstract – IV for which the Finance Officer stated that subscription of new resources will be taken up as and when PLAN fund will be available.**

Prof. N.K. Jha, Dean, School of Social Sciences wanted to have a meeting with the HODs and Faculty of his School and opined along with Prof. M.S. Lalithamma, Dean of Education, that they may delete a few journals and suggest replacement with less expensive journals.

**Subscription to e-resources which are of irregular period incurring expenditure in the next financial year as shown in Abstract I (C) was recommended.**

**Renewal of Newspapers, Magazines and others as shown in Abstract II A&B and renewal of Magazines for School of Management from the SOM fund was also recommended.**

On receipt of the recommendations from the Deans, consolidation and renewal will be done in consultation with the Finance.

1. Registrar (i/c) cum Dean, Ramanujam School of Mathematical Sciences 
2. Finance Officer 
3. Librarian – Convener 
4. Dean, School of Engineering & Technology 
5. Dean, School of Physical, Chemical and Applied Sciences 
6. Dean, School of Humanities 
7. Dean, School of Social Sciences and International Studies 
8. Dean, School of Media & Communication 
9. Dean, Subramania Bharathi School of Tamil Language & Literature 
10. Dean, Madanjeet School of Green Energy Technology 
11. Dean, School of Education   

12. Assistant Registrar (Purchase) 

**PONDICHERRY UNIVERSITY, PUDUCHERRY**  
**ANANDA RANGAPILLAI LIBRARY**

**MINUTES OF THE 2<sup>nd</sup> LIBRARY COMMITTEE MEETING**  
**HELD AT REGISTRAR'S CHAMBER ON 29/10/2013 AT 3.00 P.M.**

The following members were present:

1. Registrar(i/c) cum Dean, Ramanujam School of Mathematical Sciences
2. Finance Officer
3. Librarian – Convener
4. Dean, School of Physical, Chemical and Applied Sciences
5. Dean, School of Humanities
6. Dean, School of Life Sciences
7. Dean, School of Management
8. Dean, School of Social Sciences and International Studies
9. Dean, School of Media & Communication
10. Dean, School of Performing Arts
11. Dean, Subramania Bharathi School of Tamil Language & Literature
12. Dean, School of Education
13. Assistant Registrar (Purchase)

The Chairperson, Registrar i/c welcomed the Library Committee members. Librarian briefed the follow up of the previous meeting held on 18.10.2013. Consolidation of the prioritised lists forwarded by the Deans of the Schools was done by the Library and it was tabled after prioritisation.

Discontinuation of Print Journals (Abstract III)

- **A total of 90 journals were recommended to be discontinued.**
- **Of these eight journals which are in the non-supply category for 2012 and till date, were recommended to be discontinued for 2014.**

Discontinuation of E-resources (Abstract III)

- **‘Indian Readership Survey’ (IRS) and ‘Television Audience Measurement’ (TAM) databases were recommended to be discontinued** as per the Department of Electronic Media and Mass Communication in consultation with their faculty.
- Regarding discontinuation of ‘Lecture Notes on Computer Science’ (LNCS) since the usage statistics was high and justification was not given for discontinuation, the members recommended that the Dean, School of Engineering & Technology may be requested to send the justification in consultation with the HOD, Computer Science and their faculty by 31.10.2013.

1. V. D. D. D.

2. [Signature]

3. S. S. S. S.  
30/10/13

4. P. S. S. S.

5. [Signature]

6. A. S. S. S.

7. R. S. S. S.

8. [Signature]

9. M. S. S. S.

10.

11. [Signature]

12. M. S. Lalithamma

13. [Signature]



The Finance Officer expressed that in view of the resource crunch the renewal of Library resources ~~have~~ would have to be restricted depending on the availability of funds. Hence it was agreed that the Deans would have a meeting with the respective HODs and prioritise the journals and e-resources for renewal and submit the recommendations to the Librarian by 23-10-2013.





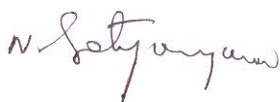








**The committee agreed to recommend to subscribe the new journals as in Abstract – IV for which the Finance Officer stated that subscription of new resources will be taken up as and when PLAN fund will be available.**

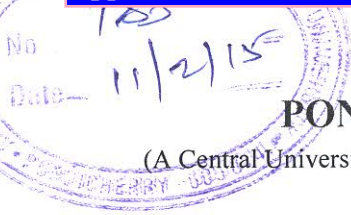
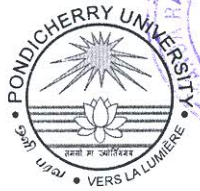
Prof. N.K. Jha, Dean, School of Social Sciences wanted to have a meeting with the HODs and Faculty of his School and opined along with Prof. M.S. Lalithamma, Dean of Education, that they may delete a few journals and suggest replacement with less expensive journals.

**Subscription to e-resources which are of irregular period incurring expenditure in the next financial year as shown in Abstract I (C) was recommended.**

**Renewal of Newspapers, Magazines and others as shown in Abstract II A&B and renewal of Magazines for School of Management from the SOM fund was also recommended.**

On receipt of the recommendations from the Deans, consolidation and renewal will be done in consultation with the Finance.

1. Registrar (i/c) cum Dean, Ramanujam School of Mathematical Sciences 
2. Finance Officer 
3. Librarian – Convener 
4. Dean, School of Engineering & Technology 
5. Dean, School of Physical, Chemical and Applied Sciences 
6. Dean, School of Humanities 
7. Dean, School of Social Sciences and International Studies 
8. Dean, School of Media & Communication 
9. Dean, Subramania Bharathi School of Tamil Language & Literature 
10. Dean, Madanjeet School of Green Energy Technology 
11. Dean, School of Education   

12. Assistant Registrar (Purchase) 



## PONDICHERY UNIVERSITY

(A Central University established under the Pondicherry University Act 1985)

### PLANNING & DEVELOPMENT SECTION

Bharat Ratna Dr. B.R. Ambedkar Administrative Block

R. Venkataraman Nagar

Kalapet, PUDUCHERRY 605 014

S. MURUGAIYAN

ASSISTANT REGISTRAR

No. PU/P&D/Library/2015/ 711

February 10, 2015

#### The Librarian

Ananda Rangapillai Central Library  
Pondicherry University  
Puducherry

u. N. P. 11/2/15  
AC (Jh)

Madam,

Sub: PU-Minutes of the Meeting of the Library Purchase committee – Reg.

Ref: Your letter No.PUL/Libn./2014-15/541, dated 02.02.2015.

\* \* \* \* \*

With reference to the letter cited above, I am to inform that, after duly approving the Minutes of the Library Purchase committee by the University authorities, the sanction of Rs.1.86 crores has been communicated to you by the Finance Officer, vide letter dated 19.12.2014.

Hence, you are requested to take further action accordingly, owing to shortage of funds under Plan and Non-Plan heads, the sanction has been restricted to Rs.1.86 crores.

Thanking you,

Yours faithfully,

  
(S. MURUGAIYAN)

ASSISTANT REGISTRAR (P & D)

Copy to:

1. The A.R. to the Finance Officer, Pondicherry University - for information of the Finance Officer, please.
2. The P.S. to the Registrar, Pondicherry University - for kind information of the Registrar please.

Phone: 0413 – 2654262 (O) 0413 – 2656099 (Fax)

E-Mail: [arpd66@yahoo.in](mailto:arpd66@yahoo.in)



# PONDICHERY UNIVERSITY

## ANANDA RANGAPILLAI LIBRARY

### MINUTES OF THE LIBRARY COMMITTEE – PURCHASE MEETING HELD AT REGISTRAR'S CHAMBER ON 9.10.14 AT 3 PM

#### Members Present:

1. Registrar
2. Finance Officer
3. Dean, School of Education
4. Dean, School of Engineering & Technology
5. Dean, School of Life Sciences
6. Dean, School of Management
7. Dean, School of Performing Arts
8. Dean, School of Physical, Chemical and Applied Sciences
9. Dean, School of Social Sciences and International Studies
10. Dean, Subramania Bharathi School of Tamil Language & Literature
11. Librarian - Convenor

The Registrar chaired the Library Committee – Purchase meeting consisting of all the Deans, Finance Officer i/c and the Convenor, Librarian.

The Librarian welcomed the members and gave a background note of the subscription process since there were new members in the committee. The submitted Abstract (I) of expenditure for the proposed renewal of print and e-resources for 2015 (calendar year), renewal of resources for irregular period (Abstract II) and the recommendations of new print and e-resources (Abstract III) were discussed.

It was found that there is an approximate requirement of ₹2.41 crores for renewal of print and e-resources.

The Finance Officer i/c opined that there is a severe financial crunch in the University due to which fund could not be allocated for book purchase in PLAN grant for last year and this year. To sustain the renewal of the resources itself, there is a deficit of nearly 40 lakhs which has to be considered and allocated in R.E. He also mentioned, that new resources recommended require an additional amount of ₹1.21 crores which can be considered only, as and when funds will be available. The members expressed that the need for the resources have been represented by the respective Departments which are most important to support research. The research output had increased in the recent few years mainly due to the availability of such resources.

...2/-

*(Signatures)*  
R. S. Sathyanarayana  
M. S. Lalithamma  
R. R. K.

**The Committee after discussion**

1. recommended renewal of print journals and e-resources for 2015 (Abstract I) for ₹2,40,72,937 approx.
2. recommended subscription of resources (Abstract II).
3. recommended subscription of new resources (Abstract III) for ₹1,21,03,993 approx. subject to prioritisation of the resources by the respective Departments and availability of funds.

**Members**

**Signature**

1. Registrar

2. Finance Officer

3. Dean, School of Education

4. Dean, School of Engineering & Technology

5. Dean, School of Life Sciences

6. Dean, School of Management

7. Dean, School of Performing Arts

8. Dean, School of Physical, Chemical and Applied Sciences

9. Dean, School of Social Sciences and International Studies

10. Dean, Subramania Bharathi School of Tamil Language & Literature

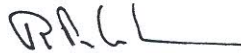
11. Librarian - Convenor



M. S. Lalithamma




Anisabashier



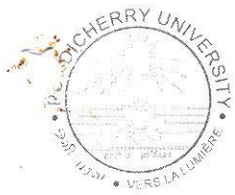
On leave



On leave







# PONDICHERRY UNIVERSITY

(A Central University established under the Pondicherry University Act 1985)

## PLANNING & DEVELOPMENT SECTION

Bharat Ratna Dr. B.R. Ambedkar Administrative Block

R. Venkataraman Nagar

Kalapet, PUDUCHERRY 605 014

**S. MURUGAIYAN**

**ASSISTANT REGISTRAR**

No. PU/P&D/Library/2014/h78

October 9, 2014

### The Librarian

Ananda Rangapillai Central Library

Pondicherry University

Puducherry

**Madam,**

Sub: PU-Minutes of the Meeting of the Library Purchase committee  
Approval - Communicating – Reg.

\* \* \* \* \*

I am directed to convey the administrative approval of the University Authorities on the Minutes of the meeting regarding subscription of Science Online and IEL Online Journals held on 19.09.2014 for the year 2015, for further necessary action at your end.

Thanking you,

Yours faithfully,



**ASSISTANT REGISTRAR (P & D)**

**Copy to:**

The A.R., O/o the Registrar - for kind information of the Registrar please.

Phone: 0413 – 2654262 (O) 0413 – 2656099 (Fax)

E-Mail: [arpd66@yahoo.in](mailto:arpd66@yahoo.in)

**MINUTES OF THE MEETING REGARDING SUBSCRIPTION OF SCIENCE ONLINE AND IEL ONLINE JOURNALS HELD AT 3.30 P.M ON 19.09.14 AT REGISTRAR'S CHAMBER, PONDICHERRY UNIVERSITY**

The following members were present:

1. Prof. V. Indumathi, Director i/c, SEI&RR On Duty to Mahe
2. Prof. S. Balakrishnan, Director, Research
3. Shri. Raajiv Yaduvanshi, I.A.S, Registrar
4. Shri. K. Vijayakumaran, IA &AS, Finance Officer
5. Dr. R. Samyuktha, University Librarian
6. Prof. H.S.P. Rao, Dean, MSGET <sup>i/c</sup>
7. Prof. N. Satyanarayana, Co-ordinator, Centre for Nanoscience and Technology
8. Prof. R. Subramanian, Dean, School of Engineering and Technology
9. Dr. Basant K Tiwari, Associate Professor and Centre Head, Centre for Bioinformatics
10. Dr. R. Nakkeeran, Associate Professor and Head, Department of Electronics Engineering
11. Dr. P. Thilakan, Associate Professor and Head, Centre for Green Energy and Technology

The Registrar, welcomed the above members. He explained the reason for calling the meeting, with regard to a file for the subscription to Science Online & IEL Online ( for 2014 ) have to be justified with the requirement recommended by the stakeholders, since it was involving an unusual hike in subscription cost.

After discussion, the Deans and HOD's of Schools of Engineering & Technology, School of Physical and Chemical Sciences, School of Life Sciences, Green Energy etc., unanimously agreed that access to 1) Science Online is required by the faculty, Scholars and Students of especially Life Sciences II) IEL Online- because it is an indispensable resource for many Departments, namely, Computer Science, Electronics Engineering, Physics, Green Energy, Nanotechnology, Bioinformatics, Banking technology etc. Several hundreds of research scholars, students, faculty and thousands of students of affiliated colleges too are benefitted by the same. The heavy usage of more than 70 to 80,000 downloads each year ( just with single and three user login ) since 2010 -2013 would testify the fact. However the use would increase manifold when the access will become unlimited .

The F.O had endorsed his earlier noting that the additional expenditure of about Rs.75,000 for Science Online could be provided, whereas regarding IEL online subscription for three year growth plan of which one year (2014) is lapsed, the remaining two years subscription cost of 26745 USD ( 16,25,762 INR) for 2015 and 40115USD ( 24,38,491 INR ) for 2016 and 45540 USD ( 27,68,263) for 2017 would require a provision / commitment to be made in the forthcoming budgets. He also opined that the university would find means for such provision only if the concerned Departments strongly justify the use of such a resource as essential.

*MSG*

*H/S*  
*24/09/14*

*S. Balakrishnan*

*24/9/2014*  
*Rajiv*  
*24/9/14*



The members expressed the dire need of the resource as it is an important , prime and indispensable resource specially for engineering related subjects not only for the students, scholars and faculty of our university but also for those from affiliated colleges. It was also discussed if any fee could be collected towards its access from affiliated colleges and the Director , Research recalled that they have been contributing under UDF and it becomes the responsibility of the university to provide such a facility in return. ( also quoted an affidavit of the past ).

IEL Online was subscribed since the year 2010 beginning with one user and then to three users access in 2013. There is break in subscription for 2014 because this type of access has ceased since 2014 and only unlimited multi access plan is the option left for us for subscription.

The Librarian was requested to collect information of subscription done in similar central universities for clarification and if the pricing is a consortia negotiated pricing.

Normally, subscription has to be paid by December of every year as advance payment for the next calendar year. There has been a break in subscription for 2014 for these two resources because of the delay in approval.

Subscription of these two resources cannot be made in 2014 right now, because it is the end of the calendar year. **Therefore all the members recommended Science Online and IEL Online to be subscribed for 2015.**

1. Prof. V. Indumathi

On Duty to Mahe

2. Prof. S. Balakrishnan

S. Balakrishnan

3. Shri. Raajiv Yaduvanshi

Raajiv Yaduvanshi

4. Shri. K. Vijayakumaran

K. Vijayakumaran

5. Dr. R. Samyuktha

R. Samyuktha  
24/9/14

6. Prof. H.S.P. Rao

H.S.P. Rao  
24/09/2014

7. Prof. N. Satyanarayana

N. Satyanarayana

8. Prof. R. Subramanian

Not available

9. Dr. Basant K Tiwari

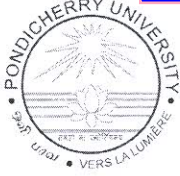
Basant K Tiwari  
24/9/2014

10. Dr. R. Nakkeeran

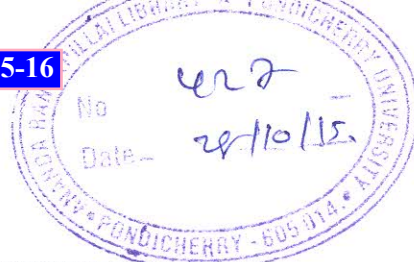
R. Nakkeeran  
24/9/14

11. Dr. P. Thilakan

P. Thilakan  
24/9/2014



**PONDICHERRY UNIVERSITY**  
(A Central University)



**PLANNING & DEVELOPMENT SECTION/PCR CELL**

Bharat Ratna Dr. B.R. Ambedkar Administrative Block

R. Venkataraman Nagar

Kalapet, Puducherry-605 014

**S. MURUGAIYAN**  
**ASSISTANT REGISTRAR**

No. PU/PD/PCR2/Lib/2015/ 526

28.10.2015

**The Librarian**

Ananda Rangapillai Central Library  
Pondicherry University  
Puducherry-14.

Bo,  
AL (JLS)  
28/10/15

**Madam,**

**Sub:** PU-Minutes of the Library committee Meeting-Purchase-Approval-Communicating – Reg.

**Ref:** Your letter No. PUL/JLS/LCM/2015/339, dated 16.10.2015.

\* \* \* \*

I am directed to convey the administrative approval of the University Authorities on the Minutes of the Library Committee Meeting-Purchase held on 14.10.2015 for renewal subscription of Print Journals and E-resources for the year 2016, for further necessary action at your end.

Thanking you,

Yours faithfully,

  
(S. MURUGAIYAN)  
ASSISTANT REGISTRAR (P & D)

**Encl:** A copy of the Minutes.

**Copy to:**

1. The A.R. to the Finance Officer - for information of the Finance Officer, please.
2. The A.R., O/o the Registrar - for information of the Registrar please.



**PONDICHERRY UNIVERSITY, PUDUCHERRY**  
**ANANDA RANGAPILLAI LIBRARY**

**MINUTES OF THE LIBRARY COMMITTEE MEETING – PURCHASE  
HELD AT REGISTRAR'S CHAMBER ON 14/10/2015 AT 3.00 P.M.**

The following members were present:

1. Registrar i/c - Chairman
2. Finance Officer
3. Dean, Subramania Bharathi School of Tamil Language & Literature
4. Dean, Ramanujan School of Mathematical Sciences
5. Dean, School of Physical, Chemical and Applied Sciences
6. Dean, School of Humanities
7. Dean, School of Social Sciences and International Studies
8. Dean, School of Education
9. Dean, School of Performing Arts ✓
10. Dean, School of Media and Communication
11. Dean, Madanjeet School of Green Energy Technologies
12. Dr. K. Jeevaratnam, HOD, Biochemistry (for Dean, SLS)
13. Librarian – Convener
14. Deputy Registrar (Finance)- Invitee

The Registrar i/c chaired the Library Committee meeting – Purchase, consisting of all the Deans, Finance Officer and the Convener, Librarian.

The Librarian welcomed the members and gave a background note of the subscription process since there were new members in the Committee. The submitted Abstract (I) of expenditure for the proposed renewal of print and e-resources for 2016 (calendar year), renewal of resources for irregular period (Abstract II) and the recommendations of new print and e-resources (Abstract III) were discussed.

It was found that there is an approximate requirement of ₹ 2.59 crores for renewal of print and e-resources.

The Finance Officer opined that there is a severe financial crunch in the University due to which funds could not be allocated for Book purchase in PLAN grant for last year and this year. To sustain the renewal of the resources itself, there is a deficit of nearly ₹ 62.5 lakhs which has to be considered on priority. He also mentioned that new resources recommended require an additional amount of ₹ 1.64 crores which can be

M. S. Lalithamma

*[Handwritten signatures and initials]*

considered only, as and when funds will be available. The members expressed that the need for the resources have been represented by the respective Departments which are most important to support research. The research output had increased in the recent few years mainly due to the availability of such resources. It was explained by the Librarian that ROI was clearly indicated in the growth of citation index and h-index which are metrics to assess the research output and our University has been ranking on these parameters among the top ten universities in the country (in 5<sup>th</sup> and 6<sup>th</sup> positions for the past seven years).

The Finance Officer requested if the recommendations can be reviewed and reduced based on the need for which the Librarian and the Deans expressed that the exercise was done twice and it is the same list that has been kept pending since last year.

It was brought to the notice that recommendations of a few departments like Microbiology, Electronics Engineering and Earth Sciences which do not have any subscriptions may be considered on priority, besides the recommendations of Departments of Social Sciences and Humanities since the Science Departments have more resources compared to Social Sciences and Humanities which are less expensive.

#### **The Committee after discussion**

- 1. recommended renewal of print journals and e-resources for 2016 (Abstract I) for ₹ 2,58,75,748/- approximately.**
- 2. recommended subscription of resources (E-resources – irregular period, News papers & Magazines ) – (Abstract II)**
- 3. recommended subscription of new resources (Abstract III) for ₹ 1,63,77,130/- as and when the funds would be available. Of this, priority will be given to the Departments such as Microbiology, Electronics Engineering and Earth Sciences (which do not have any resources at present) and that of Departments of Social Sciences and Humanities recommendations which would amount to ₹ 69,25,070/-.**

#### **Members**

1. Registrar i/c - Chairman

2. Finance Officer

**Signature**

M. S. Lalithamma  
*[Signature]*  
*[Signature]*

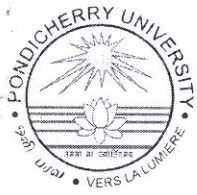
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*[Signature]*



3. Dean, Subramania Bharathi School of Tamil Language & Literature *S. Srinivasan*
4. Dean, Ramanujan School of Mathematical Sciences *M. Tammisetti*
5. Dean, School of Physical, Chemical and Applied Sciences *N. Satyanarayana*
6. Dean, School of Humanities *[Signature]*
7. Dean, School of Social Sciences and International Studies *[Signature]*
8. Dean, School of Education *M. S. Lalithamma*
9. Dean, School of Performing Arts *[Signature]*
10. Dean, School of Media & Communication *[Signature]*
11. Dean, Madanjeet School of Green Energy Technologies *[Signature]*
12. Dr. K. Jeevaratnam, HOD, Biochemistry (for Dean, SLS) *K. Jeevaratnam*
13. Librarian – Convener *[Signature]*
14. Deputy Registrar (Finance) - Invitee *R. Suman*



**PONDICHERRY UNIVERSITY**

(A Central University)

**PLANNING & DEVELOPMENT SECTION**

Bharat Ratna Dr. B.R. Ambedkar Administrative Block

R. Venkataraman Nagar

Kalapet, PUDUCHERRY 605 014

**S. MURUGAIYAN**

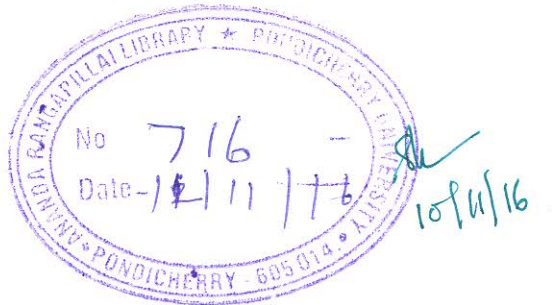
**ASSISTANT REGISTRAR**

No. PU/P&D/Library/2016/ 586

10.11.2016

**The Librarian**

Ananda Rangapillai Central Library  
Pondicherry University  
Puducherry



**Madam,**

Sub: PU-Minutes of the Meeting of the Library Purchase committee  
Approval - Communicating – Reg.

Ref: Your letter No.PUL/JLS/LCM/2016-17/320, dated 11.10.2016.

\* \* \* \* \*

With reference to the letter cited above, I am directed to convey the administrative approval of the University Authorities on the Minutes of the Library Committee – Purchase Meeting regarding renewal of print and e-resources for 2017 held on 06.10.2016, for further necessary action at your end.

Thanking you,

Yours faithfully,

  
(S. MURUGAIYAN)

**ASSISTANT REGISTRAR (P & D)**

**Copy to:**

The A.R., O/o the Registrar - for kind information of the Registrar please.

Phone: 0413 – 2654262 (O) 0413 – 2656099 (Fax)

E-Mail: [arpd66@yahoo.in](mailto:arpd66@yahoo.in)



**PONDICHERRY UNIVERSITY, PUDUCHERRY**  
**ANANDA RANGAPILLAI LIBRARY**

**MINUTES OF THE LIBRARY COMMITTEE – PURCHASE MEETING  
HELD AT REGISTRAR'S CHAMBER ON 06/10/2016 AT 3.30 P.M.**

The following members were present:

1. Registrar i/c. - Chairman
2. Finance Officer i/c.
3. Dean, Subramania Bharathi School of Tamil Language & Literature
4. Dean, Ramanujan School of Mathematical Sciences
5. Dean, School of Humanities
6. Dean, School of Social Sciences & International Studies
7. Dean, School of Education
8. Dean, School of Performing Arts
9. Dean, School of Media & Communication
10. Dean, Madanjeet School of Green Energy Technologies
11. Dean, School of Law
12. Prof. Ramaswamy Murugan, Dept. of Physics (for Dean, School of Physical, Chemical & Applied Sciences)
13. Librarian – Convener
14. Deputy Registrar (Finance & Accounts) – Special Invitee
15. Assistant Registrar (Purchase & Stores) – Special Invitee

The Deans, School of Engineering & Technology, Life Sciences and Management were absent.

The Registrar i/c chaired the Library Committee meeting – Purchase consisting of all the Deans, Finance Officer and the Convener, Librarian.

The Librarian welcomed the members and gave a background note of the subscription process since there were new members in the Committee. The submitted Abstract (I) of expenditure for the proposed renewal of print and e-resources for 2017 (calendar year), renewal of e-resources for irregular period (Abstract II) and the recommendations of new print and e-resources (Abstract III) were discussed.

It was found that there is an approximate requirement of ₹ 2,76,53,497/- for renewal of print and e-resources for 2017 under NON-PLAN Grant which is submitted for approval.

The Librarian highlighted that no funds were allocated for purchase of books for the last three years. It is only this year that funds were sanctioned to all the Departments for purchase of books and the Central Library with ₹ 30 lakhs for purchase of books and e-resources. The new Print Journals (67 titles) recommended by the Departments require an additional amount of ₹ 35,40,659/-. After deliberations, the Finance Officer i/c stated that there is a severe financial

*Handwritten signatures and notes at the bottom of the page:*  
- *8/10/2016*  
- *N. J. Thangaraj*  
- *Vinukta Rajan*  
- *M. Valluvar*  
- *3/10/16*  
- *Tamil*  
- *5/10/16*  
- *5/10/16*  
- *5/10/16*

crunch and the members expressed that the resources have been represented by the respective Departments which are most important to support research. The research output had increased in the recent few years mainly due to the availability of such resources. It was explained by the Librarian that ROI was clearly indicated in the growth of citation index and h-index which are metrics to assess the research output and our University has been ranking on these parameters for e-resource usage among the top ten universities in the country (in 5<sup>th</sup> and 6<sup>th</sup> position for the past seven years).

The Finance Officer i/c expressed that there should be some sort of ceiling either on the no. of journals or on their cost because some Departments were recommending more journals with high subscription cost and there was lot of disparity among the Departments recommendations. Prof. Ramaswamy Murugan (for Dean, SOPCAS) recommended that in Science disciplines, subscription of e-journals is preferred rather than print journals because e-journals can be accessible atleast 6 months far ahead of the print publications whereas the Deans, School of Social Sciences and Humanities suggested that they prefer to subscribe print version of existing subscribed journals rather than e-journals.

Anyway, it was decided that the new recommendation for new Print Journals for ₹ 35,40,659/- may be kept in abeyance and be considered for subscription as and when the funds are available.

The Librarian highlighted that the usage of Springer Lecture Notes in Mathematics & Springer Lecture Notes in Physics is extremely low for the last 3 years and hence may be dropped thus saving subscription cost of ₹ 3,97,433/-.

#### Resources dropped from subscription for 2017

S. No.	Resources	Amount Saved
1.	Emerald Management 200	6,83,382/-
2.	Springer Lecture Notes in Physics	2,39,305/-
3.	Springer Lecture Notes in Mathematics	1,58,128/-
4.	23 Print Journals	5,02,198/-
	<b>Total</b>	<b>15,83,013/-</b>

She also stated that she being a member of the National Resources Selection Committee of e-ShodhSindhu Consortium, in the meeting it was proposed for Journal Citation Reports (JCR) to be included in the Consortium and three other e-resources. The subscription cost for the three resources will be negotiated by the Consortium. Hence, the University can use the negotiated price for 2017 thus bringing down the subscription cost and saving funds.

#### Subscription to the following e-resources will be done based on e-ShodhSindhu Consortium negotiated price:

S. No.	E-Resources	Amount Saved
1.	SCOPUS	20,76,629/-
2.	IEL Online Growth Plan	26,79,316/-
3.	Indiastat.com	86,250/-
	<b>Total</b>	<b>48,42,195/-</b>

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\* & Faculty as the need is specific: French is read only by those who know the language; if the journals are kept in the Main Library, the French Dept. students and Faculty cannot access them, being engaged in the Silver Jubilee campus with classes from 3.30 a.m. till 5 p.m. Moreover, the French Dept. is away from the Main Library, and

The Dean, School of Humanities requested if the print journals recommended by the Department of French could be shifted to the School Library for reference of their students.\* The Librarian opined that it was a policy of the administration that no journals will be sent to the individual School Libraries as they are placed in the Central Library which works till extended hours of 10.00 p.m. and also during weekends, thereby making it accessible for the students to use them after their class hours. Hence, the non-feasibility of the request was opined by the Librarian.

\* 30% of the students are day scholars. Hence, the request for practicality as otherwise, the journals are hardly accessed and just gather dust. At least, the back issues can be kept in the School Library.

The Committee consolidated the discussion and finally resolved to recommend:

1. Renewal of print journals and e-resources for 2017 (Abstract I) for ₹ 2,76,53,497/- approximately.
2. Subscription of E-resources (irregular period) for an amount of ₹ 38,29,645/-, (only approval is required as it will be charged from F.Y. 2017-18), Newspapers & Magazines for Central Library for ₹ 52,019/- and Magazines for School of Management for ₹ 2,79,377/- (Abstract II)
3. (A) Subscription of New Print Journals (67 titles) for ₹ 35,40,659/- may be kept in abeyance due to paucity of fund. (Abstract III-A)

(B) Three e-resources recommended for 2017 namely i) EBSCO Discovery Service (₹ 8,04,298/-) ii) Press Reader (₹ 5,79,765/-) and iii) Proquest Academic Video Online (₹ 5,69,711/-) for total amount of ₹ 19,53,773/- under the PLAN Grant of ₹ 30 lakhs sanctioned for purchase of Print & E-resources for the Central Library.

Hence, approval is required for the above recommendations 1, 2, 3(A) & (B).

#### Members

#### Signature

1. Registrar i/c - Chairman

*[Signature]*

2. Finance Officer i/c.

*[Signature]*

3. Dean, Subramania Bharathi School of Tamil Language & Literature

*[Signature]*

4. Dean, Ramanujan School of Mathematical Sciences

*[Signature]*

5. Dean, School of Physical, Chemical & Applied Sciences

*[Signature]*

6. Dean, School of Humanities

*[Signature]*  
*[Signature]*  
*[Signature]*

*[Handwritten signatures and notes at the bottom of the page]*

Venkatesh Raghav  
27/10/2016

7. Dean, School of Social Sciences & International Studies
8. Dean, School of Education
9. Dean, School of Performing Arts
10. Dean, School of Media & Communication
11. Dean, Madanjeet School of Green Energy Technologies
12. Dean, School of Law
13. Prof. Ramaswamy Murugan, Dept. of Physics (for Dean, SOPCAS)
14. Librarian – Convener
15. Deputy Registrar (Finance & Accounts) – Special Invitee
16. Assistant Registrar (Purchase & Stores) – Special Invitee

The existing Intranet does not support video content usage hence not agreed in the meeting. The library staff failed to demonstrate the same to the members of the committee. Except Professor Academic video online (68, 69, 71/-) all others are fine

27/10/16  
[Signature]

S. Govindarajan

[Signature]

[Signature]

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M. V. Raghav